

**Minutes of the
Mid-Wisconsin Federated Library System
Board of Trustees Meeting
Tuesday, May 26, 2009**

The regular meeting of the MWFLS Board of Trustees was called to order at 6:00 p.m. at Mid-WI Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Rev. Allan Kranz presiding. Rev. Kranz welcomed Trustees, Staff, and Librarians.

ROLL CALL

MEMBERS PRESENT: Deb Bissonnette, Jane Colwin (left at 7:55 p.m.), Polly Edgar, Patti Geidel, Helen Heinrich, Allan Kranz, MaryAnn Miller, Gary Morgenstern, Dwayne Morris, Janet Negus, Ruth Schmitt, Beverly Schroeder, Juanita Schultz, Dan Stoffel, and Alice Ventura

MEMBERS ABSENT:

MEMBERS EXCUSED:

STAFF PRESENT: Walter Burkhalter, Jackie Jacak, and Steve Platteter

GUESTS PRESENT: Mike Gelhausen, Connie Meyer, Roberta Olson, Jerilyn Pappenfuss, Michael Tyree, and Mrs. Kranz

CORRESPONDENCE & APPEARANCES

Handouts distributed to Board members included:

1. Letter from WLA supporting the West Bend Community Memorial Public Library
2. LSTA grant approval letter in the amount of \$11,229.00
3. 4/17 Technology Planning Committee minutes
4. Work at home policy information
5. Channel Newsletter ~ Winter/Spring 2009

MINUTES

It was moved by Ruth Schmitt and seconded by Helen Heinrich that it be

**Resolved, that the MWFLS Board of Trustees approve the Minutes of the
Regular Board meeting of March 31, 2009.**

Motion Carried by Voice Vote
All in Favor

FINANCIAL REPORTS

It was moved by Dan Stoffel and seconded by Ruth Schmitt that it be

Resolved that the MWFLS Board of Trustees approve payment of March/April Computer Checks in the amount of \$256,409.47, Manual Checks in the amount of \$1139.76 and Director requested reimbursement in the amount of \$267.45 for a total of \$257,816.68.

Motion Carried by Roll Call Vote
All in Favor

OPERATIONS REPORTS **Director's Report**

- Lakeshores Library System has announced their new Director Kristen Hewitt. She is currently director of Whitefish Bay Public Library.
- The Director's Council meeting will be Thursday, May 28, 2009. The group will discuss a survey to be done on System services a possible service study group.

Cataloging Committee

No further information was provided.

Technology Planning Committee

No further information was provided.

Circulation Meeting

Several questions came up in regard to the SHARE-wide circulation limits. Currently the SHARE catalog allows unlimited check out. Connie Meyer feels the only solution would be to have a System wide limit. More research will be done in regard to this matter.

NEW BUSINESS **MWFLS Employees Working from Home**

Currently MWFLS provides employees a paid day with inclement weather. The issue was proposed to Walter when the Swine Flu or H1N1 outbreak occurred. The employee wanted to know if work at home could be done if his/her child's school was closed or he/she became ill. Jane Colwin stated the System provides sick time to employees for such circumstances. She would also like to see more exploration done before a policy is put in place. Majority of the Board felt that if children are present while the employee works, then work is not getting done. Some of the Board members expressed concern in regard to workmen's compensation and coverage for work at home situations. Janet Negus questioned if this was a recurring problem, and if not why make this a policy. The MWFLS Board agreed to continue status quo.

It was moved by Dan Stoffel and seconded by Helen Heinrich that it be

Resolved that the MWFLS Board of Trustees indefinitely table the item on the agenda for work at home policy.

Motion Carried by Voice Vote
All in Favor

Increase Marsh Moppets Lease

Walter did some research in regard to local area prices of retail rental space; average cost was \$1.00/square foot without utilities. That would put Marsh Moppets rent at \$1,800.00 with utilities not included. Walter recommended increasing the rent to \$750.00 for 2009-2010 and \$1,000.00 for 2010-2011. This would help Marsh Moppets ease into the larger rental payment. Deb Bissonnette questioned if the System will need the space in the future. If so, should we consider continuing the lease? At the current time, the space is not needed.

It was moved by Polly Edgar and seconded by Patti Geidel that it be

Resolved, that the MWFLS Board of Trustees give Walter the authority to negotiate with Marsh Moppets a new rental agreement with an increase.

Motion Carried by Voice Vote
All in Favor

Methods of Support for West Bend Library

- Each trustee had a copy of a letter from WLA supporting West Bend and the intellectual freedom issue.
- Walter suggested two actions could be taken
 1. Suggest drafting a letter similar to WLA's letter
 2. A motion supporting West Bend Community Memorial Library
- Ruth Schmitt suggested Walter write a letter on behalf of the MWFLS Board stating that the MWFLS Board is in support of the West Bend Library Board and the collection policies.

It was moved by Mary Ann Miller and seconded by Jane Colwin that it be

Resolved, that the MWFLS Board of Trustees ask Walter to compose a letter supporting the West Bend Library.

Michael Tyree felt that such a motion would provide universal support.

It was moved by Polly Edgar and seconded by Alice Ventura to amend the motion to add:

& address the letter to City of West Bend Mayor, Common Council, Library Board, Library Staff, and Citizens.

Motion carried

It was moved by Deb Bissonnette and seconded by Mary Ann Miller to further amend the motion:

Remove the word "ask" and replace with "instruct" and the letter will be signed from the MWFLS Board of trustees

Motion Carried by Roll Call vote

12 Ayes

2 Nays

1 abstain

Dan Stoffel expressed concern that the West Bend Library Board has not taken action on this matter yet and may not pursue the direction that the MWFLS Board Trustees agree with. Juanita Schultz expressed that the MWFLS Board should only support the issue at hand which is the 1st amendment right and intellectual freedom, and the basis of the letter should be that principle. General consensus of the Board was the general issue of the letter should be intellectual freedom.

Deb Bissonnette moved to call the question and seconded by Ruth Schmitt:

Motion Carried

Motion amended:

Resolved the MWFLS Board of Trustees instruct Walter to compose a letter supporting West Bend Library and address the letter to the City of West Bend Mayor, Common Council, Library Board, Library Staff and Citizens and sign it from the MWFLS System Board.

Motion Failed by Roll Call Vote

13 Nays

2 Abstain

It was moved by Alice Ventura and seconded by Polly Edgar that it be

Resolved, that the MWFLS board of Trustees use the last paragraph of the WLA letter.

Motion withdrawn

Mary Ann Miller suggested that the MWFLS Board use paragraph one and two of the WLA letter and include minors. Consensus of Board was that the use of minors/parental control was not in the best interest of the System or the overall objective of intellectual freedom.

It was moved by Dan Stoffel and seconded by Ruth Schmitt that it be

Resolved that the MWFLS Board of Trustees use paragraphs one and two of the WLA letter with the substitution of "MWFLS" for "WLA" text.

Motion Carried by Roll Call Vote

12 Ayes

1 Absent

1 Abstain

1 Nay

Letter will be signed from the MWFLS Board of Trustees.

ADOPT NEXT MEETING DATE & ADJOURNMENT

Next meeting will be Tuesday, July 28, 2009 at 6:00p.m at Mid-WI Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

Rev. Allan Kranz adjourned the meeting at 8:05 p.m.

Respectfully Submitted,

Jackie Jacak, Recording Secretary